

**RAMSEY PUBLIC SCHOOLS**  
**266 East Main Street**  
**Ramsey, New Jersey 07446**  
**201-785-2300**

**SCHOOL CLOSINGS, DELAYED OPENINGS, AND EARLY DISMISSALS DUE TO  
INCLEMENT WEATHER**

Parents and students will be notified of a school closing through our notification system (similar to the system that Ramsey and Saddle River use at the municipal level to announce emergencies) and on the District's answering machine (dial 201-785-2300 and press "7" after you hear the greeting), as well as the District Home Page's Announcement Section (<http://www.ramsey.k12.nj.us>).

If a storm has ended, and it looks like the town and schools only need a little extra time to clear the roads and parking lots, we would call for a delayed opening of school. A summary of the delayed opening procedure follows:

1. We will use a two-hour delay in opening the schools. This means that each building will open exactly two hours later than normal. This approach will maintain the staggered opening times of the five buildings. Please, take your time, drive safely, and get your children to school when you can. We understand that your children might be a little late in arriving at the buildings.
2. Students who are bused to school should be at their bus stops exactly two hours later.
3. When a delayed opening is called, the morning sessions of the Kindergarten Classes, Wrap Around Kindergarten, Half-day Preschool Classes and Ramsey Community School (RCS) Extended Day (before-care) will be cancelled. The full day Preschool classes will use a two-hour delay.
4. Delayed openings will be announced through the District's notification system, on the District's answering machine, as well as on our website. Please use the following schedule for a 2-hour delayed opening.

<u>School</u>	<u>Class</u>	<u>Delayed Arrival</u>
High School	Grades 9-12 MD Class	9:55 a.m. 11:00 a.m.
Smith School	Grades 6-8	10:19 a.m.
Dater School	Grades 4-5 A.M. RCS Extended Day	10:35 a.m. Cancelled

Hubbard School	A.M. RCS Extended Day	Cancelled
	A.M. Preschool	Cancelled
	A.M. Kindergarten	Cancelled
	A.M. Wrap Around Kdg.	Cancelled
	Full-Day Preschool	10:45 a.m.
	Grades 1-3 & Sp. Ed.	10:45 a.m.
	P.M. Preschool	12:25 p.m.
	P.M. Kindergarten	12:25 p.m.
	P.M. Transitional Kdg.	12:25 p.m.
P.M. Wrap Around Kdg.	12:25 p.m.	
Tisdale School	A.M. RCS Extended Day	Cancelled
	A.M. Wrap Around Kdg.	Cancelled
	A.M. Preschool & Kdg.	Cancelled
	Grades 1-3 & Sp. Ed.	10:50 a.m.
	P.M. Preschool, Kdg. &	
	P.M. Wrap Around Kdg.	12:20 p.m.

If we have not notified parents of one of the above listed options in the morning, the District will make every effort to remain in session for the normal school hours once students arrive at school. However, should the safety of students and staff dictate, an early dismissal is possible.

1. Should this occur, the District would make every effort to notify parents by activating the notification system (Realtime Parent Portal). We will also post early dismissals on the District's main page, in red, under "Ramsey District News Tab". It is important that you discuss this eventuality with your child and explain to them what they should do if the schools were to close early.
2. Morning Sessions of Kindergarten, Wrap Around Kindergarten, and Half-day Preschool Classes will have their normal dismissal time. Afternoon Kindergarten, Transitional Kindergarten, PM Wrap Around Kindergarten, Preschool Classes and RCS Extended Day (after-care) will be cancelled.
3. All other buildings and grades will be dismissed at the following abbreviated schedule:

<u>School</u>	<u>Class</u>	<u>Dismissal</u>
High School (including MD Class)	Gr. 9-12	12:27 p.m.
Smith School	Gr. 6-8	12:35 p.m.
Dater School	Gr. 4-5 P.M. RCS Extended Day	12:35 p.m. Cancelled
Hubbard School	A.M. Preschool, A.M. Kdg. &	

	A.M. Wrap Around Kdg.	11:15 a.m.
	Full-Day Preschool	
	Disabilities	11:45 a.m.
	Grades 1-3 & Sp. Ed.	12:45 p.m.
	P.M. Preschool, P.M. Kdg. &	
	Transitional Kdg. &	
	P.M. Wrap Around Kdg. &	
	P.M. RCS Extended Day	Cancelled
Tisdale School	A.M. Preschool, Kdg. &	
	A.M. Wrap Around Kdg.	11:20 a.m.
	P.M. Preschool, Kdg. &	
	P.M. Wrap Around Kdg.	Cancelled
	Gr. 1-3 & Sp. Ed.	12.50 p.m.
	P.M. RCS Extended Day	Cancelled

**Signing students out when school remains in session at your discretion:**

On days when a storm arrives after school is in session, parents may use their own judgment in deciding to pick up their children earlier than normal. When this occurs, each student must be signed-out of the school in a manner complying with procedures established at the building level. Each year we have difficulty when someone arrives to pick up a child, and his/her name is not included on the authorized list. The people you have authorized are those who are listed as your Emergency Contacts on the Parent Portal. Please review the list of those whom you have authorized to pick up your child on the Parent Portal, and add or delete contacts directly as needed. Contacts are maintained by child and each child's information is updated separately.

**Release Procedure:**

Once again, please make sure that your emergency contact information on the Parent Portal is up-to-date and provides some flexibility in case your primary backup person is unavailable. In case of an early dismissal, once the notification system has been activated, the buses will be summoned for students who ride the bus, and all students in grades 6-12 will be dismissed. Students in grades K-5 will only be released to adults who appear on the Parent Portal. K-5 bus students will only be allowed to get on the bus if their parent/guardian has been reached. For K-5 bus students whose parent/guardian has not been reached, the district will contact someone on his/her Parent Portal emergency contact list to take him/her home.

**PLEASE NOTE: ON A DAY WHEN IT IS SNOWING, OR A STORM IS FORECAST, AND YOU DO NOT RECEIVE A PHONE CALL PLEASE CHECK THE DISTRICT'S WEBSITE OR TELEPHONE ANSWERING MACHINE FOR THE LATEST UPDATE.**